



Finance Manager

Webb Municipal Finance, LLC (WMF) is currently seeking a Finance Manager to join our team. We are looking for an enthusiastic professional who is committed to life-long learning and always expanding their knowledge. WMF associates play an active role in the firm’s pursuit to reach its goals by not only performing at the top of their game for their specific position, but looking at the bigger picture to assist the firm in meeting its business development goals.

Responsibilities

- Plans, directs and reviews work associated with the formation and administration of special assessment, benefit assessment, and special tax districts
- Coordinates with Market Leaders and Business Development in developing annual business plan and pursuit of new business opportunities, including proposal preparation
- Actively participate in professional and industry associations related to municipal finance, including CSMFO, CSDA, CASTOFF, and others
- Attend public meetings to present annual reports, coordinate with agency staff, special counsel, and other consultants regarding special district activities
- Act as main point-of-contact with the client for project resources and contractual issues
- Responsible for establishing a budget and adequate time for QA/QC. Identify the person responsible for QA/QC of each project and inform the team of the individual responsible for reviewing the work prior to delivery to the internal or external client

Requirements

- Combination equivalent to experience and education that would provide the required knowledge and abilities such as: Minimum of 5-7 years of industry experience
- Bachelor of Arts/Science in Business Administration or a related field
- Master's Degree desirable and in lieu of 2-3 years of experience
- Previous experience with Assessment Districts and Special Tax Districts including reporting and comprehensive district management
- Series 50 required

Benefits



401(k)



Membership Sponsorship



Medical



Vision



Mentor Program



Wellness Program



Life Insurance



Disability



Dental



Educational Assistance

Empowered by development opportunities, competitive compensation, outstanding benefits, and a supportive network of professionals in our industry, we strive to give you everything you need to succeed in your career. Our associates have consistently designed and then redesigned what’s possible in the world of planning and civil engineering and, with your help, we can continue to develop our region for years to come.

To apply for this position, please email your resume and employment application to hr@webbmfinance.com

Webb Municipal Finance, LLC is an Equal Opportunity Employer (EOE).